MRBD LIMITED

ANNUAL GENERAL MEETING ATTENDANCE

Tuesday 04 November 2025 (part of Manor Royal Matters Conference)

Crowne Plaza Hotel, Langley Drive, Crawley, RH11 7SX

In attendance

BID Directors

Trevor Williams (Thales UK) Chair, Markus Wood (Avensys), Patrick Heath-Lay (People's Partnership) Vice Chair, Cllr Atif Nawaz (Crawley Borough Council), Tim Rose (Elekta), Gary Tomlinson (SOS Systems), Melanie Martinez (Fastsigns), Sally Brown (Gatwick Diamond Business), Will Lovegrove (Treetop), Jon Trigg (Freedom Works)

BID Members

Tracey Marshall (AAR International Inc), Luke Murphy (Acron Aviation), Kellyann McGovern (Aircraft Leasing & Management), Harry Deacon-Jackson on behalf of Michael Deacon-Jackson (FTD Johns), Hannah Wilson (Virgin), Nick Jackets (Transvalair), Marc Butterworth (Creative Technology), Jo Strutt (Bridgeham), Jon Trott (Cova Security), Ben Garcia (Metrobus), Fiona Anderson (Crawley Innovation Centre), Paul Krisman (Eezehaul), Stuart Black (Ergos Technologies Limited), Rohit Singh (Ibis Styles Gatwick), John Bardsley (Inter Group), Jermaine Weeden (IT Document Solutions), Claire McGrath (Kelvin Precision Products Ltd), Janet Shields (Kier Construction), Duncan Stanton (Lamonde Automation Limited), Jenny Yagliki (Tokyo Electron), Ed Entecott (Lollipop Print), David Marillat (The Gatwick School), Jameie Minchin (Ultra Ice),

Apologies

Martha Burnige (The Gatwick School), Ann Horne (Harwoods)

1. Welcome
Trevor Williams welcomed everyone to the meeting and noted that the AGM forms part of the Annual Review. Trevor Williams invited guests to read the Annual Report and proceeded to deliver the Chairman's Presentation
2. Approval of minutes of last AGM
Steve Sawyer asked that the minutes of the last AGM, 06 November 2024 were approved as an accurate record. The minutes were approved by a show of hands.
3. Approval of Accounts
Steve Sawyer provided a review of the accounts for the year ending 31 March 2024. A copy of the reports were on all of the chairs and are published on the MRBD website. Steve gave a summary of accounts, indicating that MRBD Ltd is in good financial shape as an organisation with a clean audit report and remained a "going concern". There were no questions raised. The accounts were approved by a show of hands.
4. Appointment and fixing of the remuneration of the auditors
Steve Sawyer proposed that the decision to appoint the auditors and agree the remuneration be delegated and fixed at the next meeting of the Board. This was approved by a show of hands.
5. Election and Re-election of Directors to the Board
a. Announcement of those retiring and not seeking re-election to the Board It was announced that Ann Horne (Harwoods) and Martha Burnige (The Gatwick School) would be retiring as BID Board Directors and not seeking re-election to the Board. Both Ann and Martha were thanked for their respective contributions to the Manor Royal BID and were duly acknowledged. b. **Announcement of those Board Members seeking re-election to the Board** Tim Rose (Elekta), Trevor Williams (Thales UK) and Markus Wood (Avensys) are seeking re-election to the Board. c. **Announcement of any BID Members seeking election to the Board** Nick Jackets (Transvalair), Hannah Wilson (Virgin Atlantic) and Marc Butterworth (Creative Technology) are all seeking election to the Board for the first time.

d. **Announcement of any Voluntary / Independent members seeking election to the Board**

None

e. **Voting of those persons seeking election and re-election**

Steve Sawyer (MRBD) proposed on behalf of the Board that Tim Rose (Elekta) be re-elected to the Board. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed on behalf of the Board that Trevor Williams (Thales UK) be re-elected to the Board. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed on behalf of the Board that Markus Wood (Avensys) be re-elected to the Board. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed on behalf of the Board that Nick Jackets (Transvalair) be elected to the Board for the first time. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed on behalf of the Board that Hannah Wilson (Virgin Atlantic) be elected to the Board for the first time. The appointment was confirmed by a show of hands.

Steve Sawyer (MRBD) proposed on behalf of the Board that Marc Butterworth (Creative Technology) be elected to the Board for the first time. The appointment was confirmed by a show of hands.

Steve Sawyer congratulated all Directors, those who had been re-elected and those joining the Board for the first time, for being elected to the Board and welcomed them all.

6. Executive Director's Presentation

Steve Sawyer gave a presentation detailing the achievements of the BID over the past 12 months and what is planned for the next 12 months.

7. Any other business and questions

No questions were presented.

Meeting Closed at 10:30

**All presentations, accounts and the Annual Report are publicly available online at Manor Royal BID AGM and Accounts