MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month	October	**Report date**	06/11/26	**Person**	Jordan Soal

This report provides an overview of the key activities carried out by the Manor Royal BID Maintenance Team each month. In addition, a separate picture report is produced showing highlights of the impact the team is making across the Business District.

View Maintenance Team Activity and Picture reports at www.manorroyal.org/maintenance

Streets and Roads

Activities carried out (✓) **Road / area**	**Zone**	**Grass cutting**	**Litter picking**	**Weed control**	**Hedge cutting**	**Leaf clearance**	**Bin empty**	**Waste clearance**	**Pavement cleaning**	**Edging**	**Sign cleaning**	**Winter maintenance**	**Other**
All areas	**All**												
Baird Close	4		✓										
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	✓										
County Oak Way	1	✓	✓				✓						
Crompton Way	3	✓	✓										
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓			✓	✓		✓				✓
Gatwick Road	Various	✓	✓				✓						✓
Hydehurst Lane	2		✓				✓						
James Watt Way	5	✓	✓					✓					
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2	✓	✓										
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓			✓	✓		✓			✓	
Maxwell Way	4	✓	✓				✓						
Metcalf Way	1	✓	✓				✓	✓					
Napier Way	3	✓	✓				✓						
Newton Road	2	✓	✓				✓						
Priestley Way	5	✓	✓										
Royce Road	5		✓										
Rutherford Way	5	✓	✓					✓					
Tinsley Lane	4	✓	✓				✓	✓					
Tinsley Lane North	5	✓	✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓										
Whitworth Road	5	✓	✓										
Woolborough Lane	3	✓	✓			✓			✓				

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Gateways (Entranceways) and Subways

Activities carried out (✓) Gateway / Subway	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
Gateway 1 (Manor Royal)	-	✓	✓										
Gateway 2 (near Thales)	-	✓	✓	✓									
Gateway 3 (near Astral)	-	✓	✓										
Gateway 4 (James Watt)	-	✓	✓										
Gateway 5 (near LoknStore)	-	✓	✓										
Woolborough Subway	3	✓	✓			✓		✓	✓			✓	
Green Lane Subway	3	✓	✓			✓		✓			✓		✓

Parks & business areas

Activities carried out (✓) Park / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
Gatwick Road Parade	5	✓	✓			✓	✓		✓				✓
Metcalf Way Micropark	1	✓	✓			✓	✓		✓				✓
The Base Micropark	2		✓			✓			✓				✓
The Terrace Pocket Park	3	✓	✓			✓	✓	✓	✓				✓
Crawter's Brook	4	✓	✓			✓	✓	✓	✓				✓
Priestley Way Corner	5	✓	✓			✓			✓				✓
Rutherford Way Corner	5	✓	✓			✓	✓		✓				✓
Gatwick Road Micropark	5	✓	✓			✓	✓		✓				✓
MR Central Superhub	3	✓	✓			✓	✓		✓				✓
													✓
Other areas in development requiring future maintenance													
County Oak Corner	1												
MR West (near Thales)	2												
Woolborough Lane Park	3		✓	✓			✓		✓			✓	✓

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Main actions provided

- Bin emptying and general litter picking.
- New tree planted in Crawter's Brook.
- Leaf clearance from footpaths and cycle paths.
- Seat repairs at The Terrace and all other Pocket Parks have had seating bolts checked.
- Woodchip replenishment at Woolborough Lane Park.
- Graffiti removal from Crawter's Brook and Green Lane Subway.
- Fly tip removal.
- Throughout October we collected 2,300kg of Litter, Bin and Fly Tipping waste.

Comments and observations

Leaves are now falling rapidly so our team will be out frequently clearing footpaths and cycle paths keeping them clear of any slips.

With us now entering the colder months the grass is starting to slow down but we will be continuing to cut as and where needed.

Looking back at the stats from October 2025 we have seen an increased amount of litter waste collected, with 1840kg being collected in October 25.

Suggestions for future actions, improvements or additional activities planned

Box mowing in Pocket Parks.

Leaves to be cleared and collected from footpaths and cycles paths.

Bench slats to be replaced at The Terrace.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see the "Picture Report" publishedseparately and available at www.manorroyal.org/maintenance

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Details of CORE and ENHANCED Service levels (contract extract)

Activity	Baseline Service	Enhanced Service	Total Hours
Litter, Rubbish, Fly Tip Broken Glass, Litter in hard to reach areas, Fly tipping incidents, Sweeping, Tipping/Travel **Bins** Rubbish, Cigarette Butts, Bin Bags	**372** 30hrs per month litter picking Weekly bin empty for 6 bins	**2961** 40 litter picks Daily litter pick in high footfall areas Litter pick in new pocket parks 27 bins emptied 3x a week 6 original bins emptied an extra 2x pw	**3333**
Mechanical Road Sweeping	**90** 4x Sweeps pa		**90**
Detritus + Fallen Leaves Footpaths, High footfall areas, Pocket Parks, Traffic islands, Laybys		**501** 3 clearances per annum	**501**
Washing + Cleaning Road Signs, Banners, Seats/Benches, Paving, Bus Stops, Jet Washing, Bins		**112** 2 per annum	**112**
Grass cutting Verges, Banks/bunds, Roundabouts, Box Mowing	**440** 5x Verge Cuts 4x Bund Cuts	**632** 7 Verge Cuts 6 Bund Cuts Pocket Parks Box Mowing (Crawters Brook, Terrace)	**1072**
Grounds Maintenance Hedges, Shrubs, Planters, Tree Trimming, Weed Spraying	**24** 1x pa Hedge Cut	**450** 1 Hedge cut, including Crawters Brook willow hedging and beech hedges in pocket parks 2 shrub maintenance visits, including Gateway 3 roundabout, Bramble Areas and the Pocket Parks 2 Weed sprays and 2 dead weed removal visits *N.B. WSCC provide Two weed sprays per annum, and responsible for the maintenance of all public realm shrub areas owned by WSCC.*	**474**
Inspections, Reporting, Rectifying, Representing Banner Fixing, Attending BID events and progress meetings, Monthly reports, Service requests and complaints, Facilitating volunteering events		**208**	**208**
Total Hours	**926**	**4864**	**5790**